



Brookings County
Board of County Commissioners
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BrookingsCountyCommission@brookingscountysd.gov

June 2, 2015

South Dakota State University
Student's Association President

The Brookings County Commission is the governmental entity that establishes polling locations for Primary and General Elections. Discussions have been held in the past about having a polling location on the SDSU campus. The commission is asking the Student's Association to bring some options to the commission that may work and would fit the following criteria.

The criteria that is required for polling locations in the City of Brookings are as follows:

1. Availability: The location must be available for Primary elections in June and General elections in November on even numbered years. There are also occasions when special elections are scheduled with only 2-3 months' notice and the site would need to accommodate those as well. Polls are open from 7:00 a.m. to 7:00 p.m. and election workers would need access to the building from 6:00 a.m. until they are finished with their ballot counts. They are typically finished between 8:00 p.m. and 9:00 p.m. Access to the facility the weekend prior to an election; or at a minimum, the day before an election is needed to drop off equipment.
2. Parking: The location must have adequate parking to support voters who may choose to come to campus to vote rather than go to another polling site. This means 30-35 parking spaces that will be designated for use by the general public for voting purposes.
3. Accessibility: The location must be handicapped accessible and offer handicapped accessible parking.
4. Space: We need to have an interior space that is approximately 25' x 35' square feet.
5. Supplies: We would need tables and chairs, as well as access to electrical outlets.
6. Campaigning: There can be no campaigning while the polls are open within 100' of any polling location. That includes signage, as well as people.

We look forward to discussing possible options with you.

Thank you,

Tom Yseth
Chairperson
Brookings County
Board of County Commissioners

Commissioners:
Vice-Chairperson, Ryan Krogman
Commissioner, Larry Jensen
Commissioner, Stephne Miller
Commissioner, Lee Ann Pierce